

**Mail or fax completed form to:**  
 Ferris State University, Extended and International Operations  
 410 Oak Street ALU 113, Big Rapids, MI 49307.  
 Phone: (231) 591-2340 or (800) 562-9130. Fax (231) 591-3539.

## Application for Admission and Registration – Professional Development Courses

Please print in ink or type the information on this application. Form must be completed with all required information, signed, and returned with payment to be registered for the course. Required fields are bolded text and marked with an asterisk (\*).

### Section A: Program & Location

Program Name: _____	Location: _____
Applicant Status: <input type="radio"/> New Student <input type="radio"/> Former Ferris Student	Semester: <input type="radio"/> Fall <input type="radio"/> Spring <input type="radio"/> Summer
	Year: <input type="radio"/> 2016 <input type="radio"/> 2017 <input type="radio"/> 2018

### Section B: Student Information

<b>*Name</b> _____				
<b>*First Name</b>	<b>Middle Name</b>	<b>*Last Name</b>	<b>Suffix (Jr. Sr., IV, etc..)</b>	<b>Previous Last Name (if any)</b>
<b>*Date of Birth:</b> _____		<b>*Email:</b> _____		
Country of Birth: _____		Country of Birth: _____		
Citizenship: _____		Birth: _____		

Please note the responses to the questions below are voluntary and will neither be shared nor used to deny access, admission, or financial aid. Some of the wording that follows has been recommended by the federal government. This information is collected for federal reporting purposes only.

Gender:                     Male     Female     Other/Prefer Not to Respond

Are you a veteran, an active member of the military, a member of the National Guard or military reserves, or the spouse or dependent of a veteran, active member of the military or member of the National Guard or military reserves?     Yes     No

Are you Hispanic/Latino?     Yes     No

Race (select all that apply):     American Indian or Alaskan Native     Asian     Black or African American     Native Hawaiian or Other Pacific Islander     White

Social Security Number: \_\_\_\_\_

If you wish to receive financial aid (scholarships, Federal aid, etc.) or wish to work on campus, your Social Security Number is needed. If you wish to have your information reported to the IRS without penalties, your Social Security Number is needed, even if you do not plan to use the information for federal income tax credits. If you do not provide your Social Security Number, you may be subject to a yearly penalty fee charged to your student account imposed by the IRS according to IRS federal regulation §1.60505-1. Your Social Security Number will not be used as your student identification number.) Voluntary: Information gathered will be used for compiling institutional data. It will be kept confidential and WILL NOT be used as a factor in the admissions process. Failing to provide this information will not result in any adverse treatment of the applicant.

### Section C: Mailing Address

*Street 1: _____	Street 2: _____
*City: _____	*State/Province: _____
*Postal Code: _____	*Country: _____
Home Phone: _____	Cell Phone: _____

### Section D: Emergency Contact

*Full Name: _____	*Relationship: _____
*Street 1: _____	Street 2: _____
*City: _____	*State/Province: _____
*Postal Code: _____	*Country: _____
*Phone: _____	

### Section E: Course Registration & Payment

(Payment must be submitted with this form. Make checks payable to Ferris State University.)

Course/Section	Title	Location	Credit(s)	Tuition/Fees
O EDUC 694 MBD	Great Lakes Watershed Field Course (ISEA)	Suttons Bay, MI	2	\$75/credit hour

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**Section F: Misconduct Questions (Response Required)**

Misdemeanor/Suspended: Have you ever: a) been convicted, plead guilty, no contest or nolo contendere to a misdemeanor offense(s) OR b) for disciplinary reasons, been expelled, suspended for a week or longer, placed on disciplinary probation, or been subject to any other disciplinary action at any college or university (including Ferris or Kendall) you have attended? If you answered "yes", you must provide the approximate date of each incident, explain the circumstances and the outcome. ○Yes  
○No

Felony: Have you ever been convicted, plead guilty, no contest or nolo contendere to a felony offense(s)? If you answered "yes", you must provide the approximate date of each incident, explain the circumstances, including all elements of sentencing (to include fines, periods of jail/prison, parole or probation). ○Yes  
○No

**Section G: Signature**

I certify that I have completed the application accurately and understand that I will not have the opportunity to edit to this application after I click submit. By clicking, I have indicated my agreement with the following statement: I understand that withholding information requested or giving false information on this application may make me ineligible for admission to or enrollment at Ferris State University.

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Signature of Applicant

Date

In compliance with the Clery Act, Ferris State University has published its Security and Fire Safety Report: [ferris.edu/safety/clery-act-emergency-notification.htm](http://ferris.edu/safety/clery-act-emergency-notification.htm).

Ferris State University is committed to assuring equal opportunity to all persons regardless of race, color, religion, national origin, ancestry, disability, or sex. This policy pertains to admission to the university and is in compliance with all federal laws including Title IX of the Educational Amendments of 1972.

Ferris State University is an equal opportunity institution. For information on the University's Policy on Non-Discrimination, visit [ferris.edu/non-discrimination](http://ferris.edu/non-discrimination).